



## AGENDA

### Long Beach City Council Meeting

Regular City Council September 2, 2014 at 7:00 p.m.

Long Beach City Hall - Council Chambers

115 Bolstad Avenue West

#### 7:00 PM CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order and roll call	Mayor Andrew, Council Member Linhart, Council Member Hanson, Council Member Perez, Council Member Murry, and Council Member Phillips
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#### CONSENT AGENDA - TAB - A

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, August 18, 2014 Regular City Council meeting.
- Payment Approval List for Warrant Registers 54525 - 54569 & 76700 - 76751 for \$219446.67

#### BUSINESS

- **AB 14-51 – Agreement with Dept. of Revenue for administration of Business Lic. -TAB - B**

#### ORAL REPORTS

- |   |              |       |                    |                  |
|---|--------------|-------|--------------------|------------------|
| • | City Council | Mayor | City Administrator | Department Heads |
|---|--------------|-------|--------------------|------------------|

#### CORRESPONDENCE AND WRITTEN REPORTS – TAB – C

- Business License – None
- Correspondence – Lodging and sales tax chart
- Correspondence - CDBG Grant for water distribution system upgrade in Seaview
- Correspondence – Ribbon cutting for Elizabeth St in Ilwaco

#### FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 PM and may be preceded by a workshop typically commencing at 6:00 PM.

September 15, 2014 – 7:00 pm – City Council Meeting

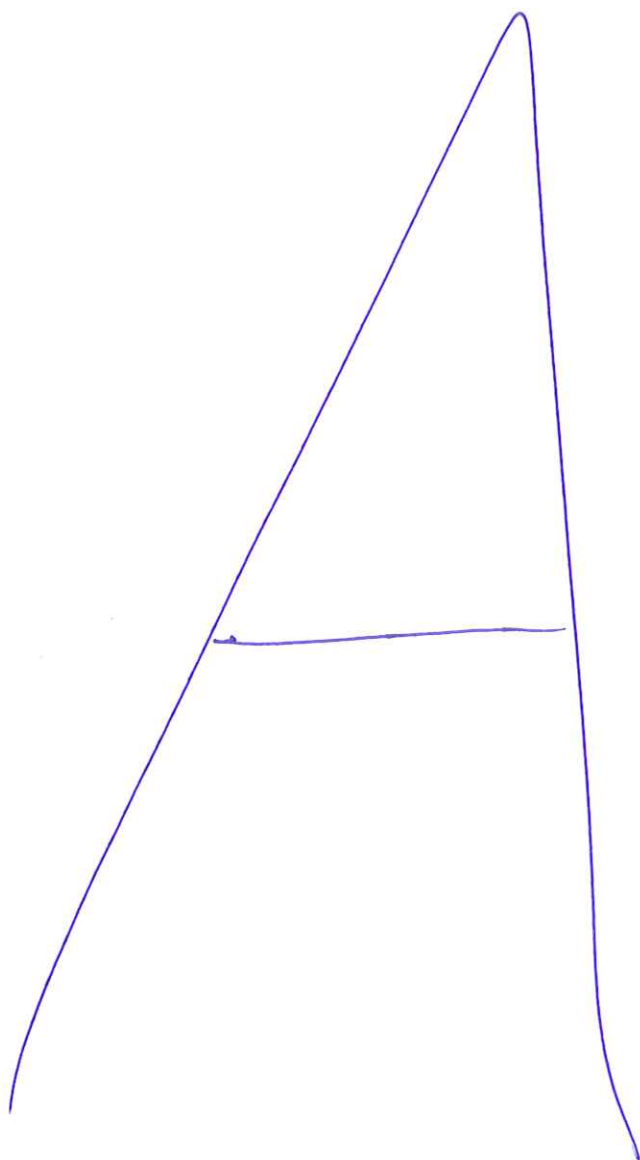
October 6, 2014

#### PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to five minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

#### ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Clerk at the meeting.



## LONG BEACH CITY COUNCIL MEETING

AUGUST 18, 2014

### CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Andrew called the meeting to order at 7:00 p.m. and asked for the Pledge of Allegiance and roll call.

### ROLL CALL

Gene Miles, City Administrator, called roll with Mayor Andrew, C. Linhart, C. Hanson, C. Perez, C. Murray, and C. Phillips present.

### CONSENT AGENDA

Minutes, August 4, 2014 Regular City Council meeting

Payment Approval List for Warrant Registers 54446-54524 & 76627-76699 for \$153,403.20

**C. Phillips made the motion to approve the consent agenda with C. Linhart seconding the motion. 5 Ayes 0 Nays 0 Abstain, motion passed.**

### BUSINESS

AB 14-47      Ordinance 903 Regulating ORVs/WATVs

Gayle Borchard, Community Development Director, presented the agenda bill. Agenda item is in regards to the prohibition of wheeled all-terrain and off-road vehicles within city limits. Staff has revised language in Ordinance 903. **Mayor Andrew opened up the hearing for public comments. Since there were no comments, public hearing was closed. C. Phillips made the motion to approve the consent agenda with N. Hanson seconding the motion. 4 Ayes 1 Nays (C. Murray) 0 Abstain, motion passed.**

AB 14-48      Farmers Market extended operation for Rod Run

Ragan Myers, Tourism and Events Coordinator presented agenda bill. Agenda item is in regards to a request for special use permit by the Columbia Pacific Farmers Market to use Veterans Field on September 6, 2014 for a special market sale. **C. Phillips made the motion to approve the consent agenda with C. Linhart seconding the motion. 5 Ayes 0 Nays 0 Abstain, motion passed.**

AB 14-49      3<sup>rd</sup> Street Pump Station Repairs

David Glasson, Finance Director, presented the agenda bill. Agenda item is in regards to the discussion of bids obtained for the repair of 3<sup>rd</sup> Street Pump Station. **C. Phillips made the motion to approve spending \$5,174.40 on the repair of the 3<sup>rd</sup> Street Pump Station with C. Linhart seconding the motion. 5 Ayes 0 Nays 0 Abstain, motion passed.**

AB 14-50      Fire Station Reroof Bid Results and Award

David Glasson, Finance Director, presented the agenda bill. Agenda item is in regards to the bid results and award for fire station reroof repair. **C. Phillips made the motion to approve spending \$23,004.53 to reroof the fire station with C. Hanson seconding the motion. 5 Ayes 0 Nays 0 Abstain, motion passed.**

**ORAL REPORTS**

C. Phillips, C. Murray, C. Perez, C. Hanson, C. Linhart, Mayor Andrew, Gene Miles, City Administrator, David Glasson, Finance Director and LBVFD Chief, Gayle Borchard, Community Development Director, Ragan Myers, Tourism and Events Coordinator, presented reports.

**CORRESPONDENCE AND WRITTEN REPORTS**

Revenue and Expenditure Reports for July 2014  
Tourism Staff Report – July 15<sup>th</sup> – Aug 15<sup>th</sup>, 2014  
Correspondence – Police Report for July

**PUBLIC COMMENT**

No public comments.

**ADJOURNMENT**

**Mayor Andrew adjourned the meeting.** The meeting was adjourned at 7:33 p.m.

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Mayor

ATTEST:

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City Clerk



## Warrant Register

Check Periods: 2014 - August - Second

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Finance Director
Number	Name	Print Date	Amount
54525	Bell, Helen S	8/20/2014	\$1,199.72
54526	Binion, Jacob	8/20/2014	\$1,552.83
54527	Bonney, Matthew T	8/20/2014	\$1,165.85
54528	Booi, Kristopher A	8/20/2014	\$849.87
54529	Borchard, Gayle	8/20/2014	\$1,965.94
54530	Cutting, Jeffrey G.	8/20/2014	\$1,787.02
54531	Eastham, Jesse	8/20/2014	\$1,553.59
54532	Ellyson, Susan R	8/20/2014	\$1,035.18
54533	Fitzgerald, Rick E.	8/20/2014	\$1,573.17
54534	Gilbertson, Bradley K	8/20/2014	\$1,410.04
54535	Glasson, David R.	8/20/2014	\$2,537.19
54536	Goulter, John R.	8/20/2014	\$1,588.29
54537	Gray, Karen	8/20/2014	\$246.64
54538	Huff, Timothy M.	8/20/2014	\$1,466.47
54539	Kirby, Gary E	8/20/2014	\$814.06
54540	Kitzman, Michael	8/20/2014	\$2,099.37
54541	Luebbe, Paul J	8/20/2014	\$1,536.88
54542	Melting, Casey K	8/20/2014	\$1,615.69
54543	Miles, Eugene S	8/20/2014	\$2,530.22
54544	Mortenson, Tim	8/20/2014	\$1,731.30
54545	Myers, Ragan S.	8/20/2014	\$1,430.03
54546	Nawn, Rodney J.	8/20/2014	\$1,456.19
54547	Ostgaard, Loreta G	8/20/2014	\$1,392.57
54548	Padgett, Timothy J	8/20/2014	\$1,343.88
54549	Parker, Michael T	8/20/2014	\$1,353.09
54550	Ross, Steven J	8/20/2014	\$1,537.57
54551	Russum, Richard	8/20/2014	\$1,413.12
54552	Scott, Mark G	8/20/2014	\$1,088.92
54553	Smith, Charles D	8/20/2014	\$933.71

Execution Time: 29 second(s)

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Register

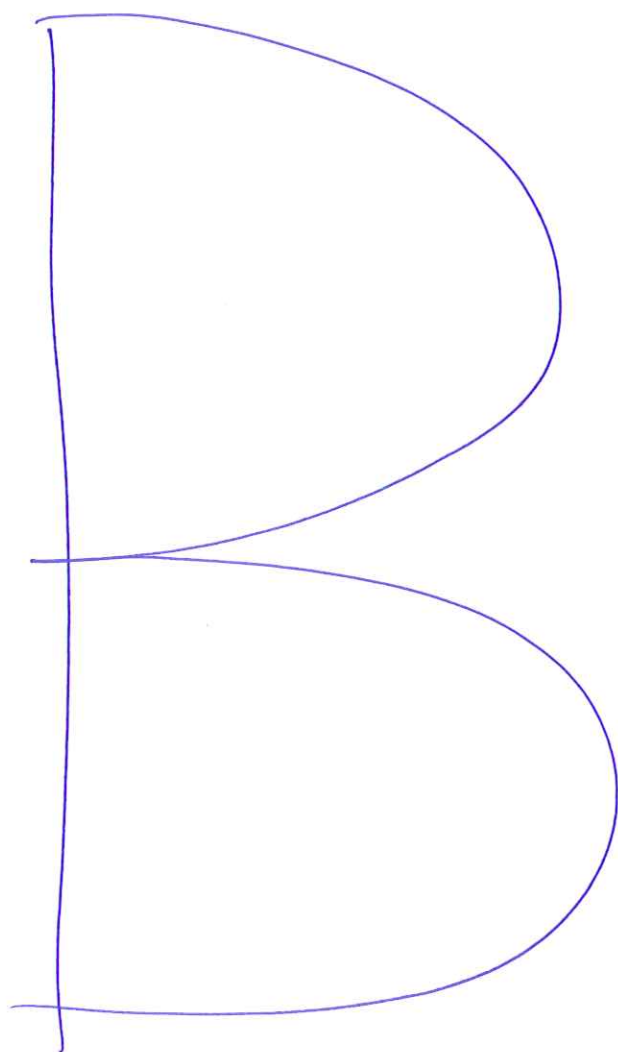


Number	Name	Print Date	Clearing Date	Amount
54554	Tobin, David M	8/20/2014		\$1,482.31
54555	Warner, Ralph D.	8/20/2014		\$1,923.05
54556	Wood, Matthew T	8/20/2014		\$821.28
54557	Wright, Flint R	8/20/2014		\$2,367.99
54558	Zuern, Donald D.	8/20/2014		\$2,032.67
54559	Dauton, Alan T	8/20/2014		\$141.08
54560	Association of WA Cities	8/21/2014		\$21,178.92
54561	AFLAC	8/21/2014		\$209.88
54562	Association of WA Cities	8/21/2014		\$18,111.80
54563	City of Long Beach - Fica	8/21/2014		\$10,960.16
54564	City of Long Beach - FWH	8/21/2014		\$9,008.60
54565	Dept of Labor & Industries	8/21/2014		\$2,290.31
54566	Dept of Retirement Systems	8/21/2014		\$9,374.01
54567	Dept of Retirement Systems Def Comp	8/21/2014		\$1,125.00
54568	Massmutual Retirement Services	8/21/2014		\$375.00
54569	Teamsters Local #58	8/21/2014		\$182.00
76700	Public Utility District 2	8/18/2014		\$7,460.46
76701	Tangly Cottage Garden	8/20/2014		\$687.23
76702	Pacific County Sheriff's	8/20/2014		\$1,065.00
76703	Goelz, Doug	8/20/2014		\$3,000.00
76704	Visa	8/21/2014		\$4,642.99
76705	Back Country Horse Outfitters	8/21/2014		\$700.00
76706	Cavett, Orchid	8/21/2014		\$200.00
76707	Northwest Cultural Foundation	8/21/2014		\$1,000.00
76708	OM On Stage	8/21/2014		\$1,500.00
76709	U.S. Cellular	8/25/2014		\$237.36
76710	CenturyLink	8/25/2014		\$1,804.33
76711	At&t Mobility	8/25/2014		\$60.33
76712	Unum Life Insurance	8/25/2014		\$45.60
76713	Back Country Horse Outfitters	8/25/2014		\$1,050.00
76714	Bichler, Joshua	8/25/2014		\$300.00
76715	Menser, Tye	8/25/2014		\$1,500.00
76716	Brownsmead Flats	8/25/2014		\$400.00
76717	Cashmere Valley Bank	8/27/2014		\$4,854.56
76718	Association of Washington Cities	8/27/2014		\$4,991.94
76719	Standard Insurance Co.	8/27/2014		\$1,828.92
76720	Alan Mascord Design Associates, Inc	8/28/2014		\$45.00
76721	Astoria Janitor & Paper Supply	8/28/2014		\$104.69
76722	BeelMentor.com	8/28/2014		\$2,345.39
76723	C - More Pipe Services	8/28/2014		\$144.00
76724	Calvert Technical Services	8/28/2014		\$20,023.89
76725	Campiche Studios	8/28/2014		\$1,271.27
76726	Chinook Observer	8/28/2014		\$137.12
76727	Consolidated Supply	8/28/2014		\$109.20
76728	Cottage Bakery	8/28/2014		\$2,664.82
76729		8/28/2014		\$23.95

Execution Time: 29 second(s)

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Register

Number	Name	Print Date	Clearing Date	Amount
76730	Cres Comm Wft, LLC.	8/28/2014		\$4,000.00
76731	DISCOVERY COAST ER PHYSICIANS	8/28/2014		\$427.80
76732	Ford Electric	8/28/2014		\$552.81
76733	Goelz, Doug	8/28/2014		\$1,500.00
76734	GRAINGER	8/28/2014		\$452.76
76735	Hach Company	8/28/2014		\$1,498.48
76736	Haskin, Katie	8/28/2014		\$49.99
76737	Long Beach Merchants	8/28/2014		\$10,000.00
76738	MANSFIELD ALARM CO, INC	8/28/2014		\$1,728.11
76739	Pacific Art & Office Supply	8/28/2014		\$107.80
76740	Pacific Co. Dept. of Community Development	8/28/2014		\$1,532.90
76741	Peninsula Visitors Bureau	8/28/2014		\$3,615.05
76742	Public Utility District 2	8/28/2014		\$1,899.68
76743	Recall Secure Destruction Services	8/28/2014		\$148.93
76744	Rose City Sound	8/28/2014		\$315.59
76745	South District Court	8/28/2014		\$1,166.67
76746	STAPLES ADVANTAGE	8/28/2014		\$196.48
76747	Visa	8/28/2014		\$396.48
76748	Wadsworth Electric	8/28/2014		\$847.31
76749	Weatherby, Cheryl	8/28/2014		\$495.00
76750	Willapa Harbor Hospital	8/28/2014		\$264.32
76751	Williams, Kathy	8/28/2014		\$260.00
	Total			\$219,446.67
	Grand Total			\$219,446.67







**CITY COUNCIL  
AGENDA BILL  
AB 14-51**

**Meeting Date: September 2, 2014**

**AGENDA ITEM INFORMATION**

<b>SUBJECT: BLS Partnership contract update</b>	<b>Originator:</b>	
	Mayor	
	City Council	
	City Administrator	
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	DG
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
	Other:	
<b>COST: N/A</b>		

**SUMMARY STATEMENT: BLS Partnership Contract**

This fall, BLS will be moving to a new payment system and will begin passing the debit/credit card fees on to customers that choose this payment method. The transaction fee will not be charged or received by BLS, but by the third party vendor. Once this new process starts, BLS will no longer bill partners for their share of the credit card bank fees. We have updated the compensation section of the contract to reflect this change. It's important to note that customers may choose to use e-check – the free payment option..

**RECOMMENDED ACTION:** Approve the updated agreement with Business License Services.



STATE OF WASHINGTON  
DEPARTMENT OF REVENUE

INTERAGENCY/INTERLOCAL CONTRACT BETWEEN

DEPARTMENT OF REVENUE  
AND  
CITY OF LONG BEACH

CONTRACT AMENDMENT NO. K881-1  
TO  
INTERAGENCY/INTERLOCAL CONTRACT NO. K881

Interagency/Interlocal Contract No. K881, by and between the Department of Revenue (REVENUE) and City of Long Beach (PARTNER) is amended as follows:

BUSINESS LICENSING SERVICES AGREEMENT

II. Purpose

The purpose of this Agreement is to establish the terms under which the Business Licensing Services (BLS) program of the Department of Revenue will act as Partner's agent for the purpose of collecting, processing, and disbursing information, licenses, and fees related to Partner's licensing or other regulatory activities, hereafter referred to as Confidential Licensing Information. Partner retains all power and authority over its business licensing and other regulatory activities except as expressly delegated to Revenue under this Agreement.

VI. Compensation

The first bullet point under this section is deleted and replaced with the following:

- The Partner shall reimburse Revenue for all fees charged by credit card processors and/or financial institutions upon any funds charged, collected, or refunded by Revenue in processing applications and/or collecting fees related to Partner's licensing or other regulatory activities. If a suitable alternative to the credit card processing can be established, eliminating the requirement of Partner reimbursement for credit card bank fees, this provision can be disregarded upon implementation of the suitable alternative without amending this Agreement. The Partner is still accountable for remaining credit card bank fees owed prior to implementation of the suitable alternative.

EXHIBIT A

1. Purpose and Scope

The following provisions establish the terms under which Revenue and Partner will share all data, including Confidential Licensing Information, pursuant to the BLS Agency Partnership Agreement (the "Agreement").

2. Definitions

"Confidential Licensing Information" has the same meaning as "Licensing Information" under RCW 19.02.115(1)(b) and includes, but is not limited to, any information included in the business license applications, renewal applications, and business licenses under the Business Licensing Service program. Confidential Licensing Information is classified as at least Category 3 data under Washington's Standard for Securing Information Technology Assets, OCIO Standard No. 141.10.

3. Confidentiality





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DEPARTMENT OF REVENUE

Partner and Revenue each agree to keep confidential and secure from unauthorized use, access, or disclosure, all Confidential Licensing Information received under the Agreement.

- A. Ensuring Security: Partner and Revenue shall each establish and implement physical, electronic, and managerial policies, procedures, and safeguards to ensure that all Confidential Licensing Information received by it under this Agreement is secure from unauthorized use, access, or disclosure.
- B. Proof of Security. Revenue reserves the right to monitor, audit, or investigate Partner's security policies, procedures, and safeguards for Confidential Licensing Information. Partner agrees to provide information or proof of its security policies, procedures, and safeguards as reasonably requested by Revenue.

4. Statutory Prohibition Against Disclosure; Secrecy Affidavit.

- A. Criminal Sanctions. RCW 19.02.115 prohibits the disclosure of Confidential Licensing Information, except as expressly authorized by RCW 19.02.115. It is a misdemeanor for any person acquiring Confidential Licensing Information under this Agreement to disclose such information in violation of the disclosure limitations stated in RCW 19.02.115. Additionally, if the person is a state officer or employee, the person must forfeit such office or employment and is incapable of holding any public office or employment in Washington for a period of two years thereafter.
- B. Partner will require employees with access to Confidential Licensing Information to sign a copy of the secrecy affidavit attached at Exhibit B.

5. Authorized Use, Access, and Disclosure

- A. Permitted Uses: Confidential Licensing Information may be used for official purposes only.
- B. Permitted Access: Confidential Licensing Information may be accessed only by Partner's employees and agents that have a bona fide need to access such information in carrying out their official duties.
- C. Permitted Disclosure: Confidential Licensing Information received under the Agreement must not be disclosed to non-parties unless the disclosure is:
  - permitted under an express disclosure exception in RCW 19.02.115;
  - ordered under any judicial or administrative proceeding; or
  - otherwise expressly authorized by Revenue in writing.
- D. Public Records Requests: In the event that Partner reasonably believes that it must disclose information pursuant a Public Records Request, and Partner is prohibited from disclosing such information under the terms of this Agreement, Partner must give notice to Revenue of its intention to disclose. The notice shall be provided at least 14 business days in advance of disclosure, the notice shall contain a copy of the public records request, and the notice shall reasonably identify the information that Partner believes is prohibited from disclosure under this Agreement.

6. Breach of Confidentiality

In the event of any use, access, or disclosure of Confidential Licensing Information by Partner or its employees or agents in material violation of the confidentiality terms of this Agreement:

- A. Partner shall notify Revenue in writing as soon as practicable, but no later than three working



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days, after determining that a violation has occurred.

- B. Revenue may immediately terminate this Agreement and require the certified return or destruction of all records containing Confidential Licensing Information; however, Revenue shall provide Partner with an electronic record containing all information collected for Partner's licensing or other regulatory activities in an electronic medium.

7. Ownership and Retention of Records

Except as otherwise expressly provided in this Agreement, Partner may retain possession of all such records in accordance with Chapter 40.14 RCW and applicable local government retention schedules as approved by the Office of the Secretary of State.

8. Data Security

All data provided by Revenue shall be stored on a secure environment with access limited to the least number of staff needed to complete the purpose of this Agreement.

a. Protection of Data

Partner agrees to store data on one or more of the following media and protect the data as described:

- 1) Workstation Hard disk drives. Data stored on local workstation hard disks. Access to the data will be restricted to authorized users by requiring logon to the local workstation using a unique user ID and complex password or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards. If the workstation is located in an unsecured physical location the hard drive must be encrypted to protect Revenue data in the event the device is stolen.
- 2) Network server disks. Data stored on hard disks mounted on network servers and made available through shared folders. Access to the data will be restricted to authorized users through the use of access control lists which will grant access only after the authorized user has authenticated to the network using a unique user ID and complex password or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards. Data on disks mounted to such servers must be located in an area which is accessible only to authorized personnel, with access controlled through use of a key, card key, combination lock, or comparable mechanism. Backup copies for disaster recovery purposes must be encrypted if recorded to removable media.
- 3) Optical discs (e.g. CDs, DVDs, Blu-Rays) in local workstation optical disc drives. Data provided by Revenue on optical discs which will be used in local workstation optical disc drives and which will not be transported out of a secure area. When not in use for the Agreement purpose, such discs must be locked in a drawer, cabinet or other container to which only authorized users have the key, combination or mechanism required to access the contents of the container. Workstations which access Revenue data on optical discs must be located in an area which is accessible only to authorized individuals, with access controlled through use of a key, card key, combination lock, or comparable mechanism.
- 4) Data storage on portable devices or media.
  - a) Confidential Licensing Information may be stored by Partner on portable devices or media provided the data shall be given the following protections:
    - i. Encrypt the data with a key length of at least 128 bits





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DEPARTMENT OF REVENUE

- ii. Control access to devices with a unique user ID and password or stronger authentication method such as a physical token or biometrics.
  - iii. Manually lock devices whenever they are left unattended and set devices to lock automatically after a period of inactivity, if this feature is available. Maximum period of inactivity is 20 minutes.
  - iv. Physically protect the portable device(s) and/or media by:
    - Keeping them in locked storage when not in use;
    - Using check-in/check-out procedures when they are shared; and
    - Taking frequent inventories.
- b) When being transported outside of a secure area, portable devices and media with Confidential Licensing Information must be under the physical control of Partner staff with authorization to access the data.
- c) Portable devices include, but are not limited to; handhelds/PDAs, Ultramobile PCs, flash memory devices (e.g. USB flash drives, personal media players), portable hard disks, and laptop/notebook computers.
- d) Portable media includes, but is not limited to; optical media (e.g. CDs, DVDs, Blu-Rays), magnetic media (e.g. floppy disks, tape, Zip or Jaz disks), or flash media (e.g. CompactFlash, SD, MMC).
- 5) Confidential Licensing Information received from Revenue will be encrypted using National Institute of Standards and Technology (NIST) approved cryptographic algorithms or modules when transmitted over the Internet, including information attached to or within email.
- b. Safeguards Against Unauthorized Access and Re-disclosure
- Partner shall exercise due care to protect all Confidential Licensing Information from unauthorized physical and electronic access. Partner shall establish and implement the following minimum physical, electronic and managerial safeguards for maintaining the confidentiality of information provided by either party pursuant to this Agreement:
- 1) Partner will store the information in an area that is safe from access by unauthorized persons when not in use.
  - 2) Partner shall take precautions to ensure that only authorized personnel and agents are given access to on-line files containing confidential or sensitive data.
  - 3) Partner shall instruct all individuals with access to the Confidential Licensing Information regarding the confidential nature of the information, the requirements of Use of Data and Safeguards Against Unauthorized Access and Re-Disclosure clauses of this Agreement, and the sanctions specified in federal and state laws against unauthorized disclosure of information covered by this Agreement.





STATE OF WASHINGTON  
DEPARTMENT OF REVENUE

ALL OTHER PROVISIONS OF THE ORIGINAL AGREEMENT WILL REMAIN IN EFFECT FOR THE CONTRACT PERIOD.

\_\_\_\_\_  
Dan Contris  
Chief Financial Officer  
Department of Revenue

\_\_\_\_\_  
Date

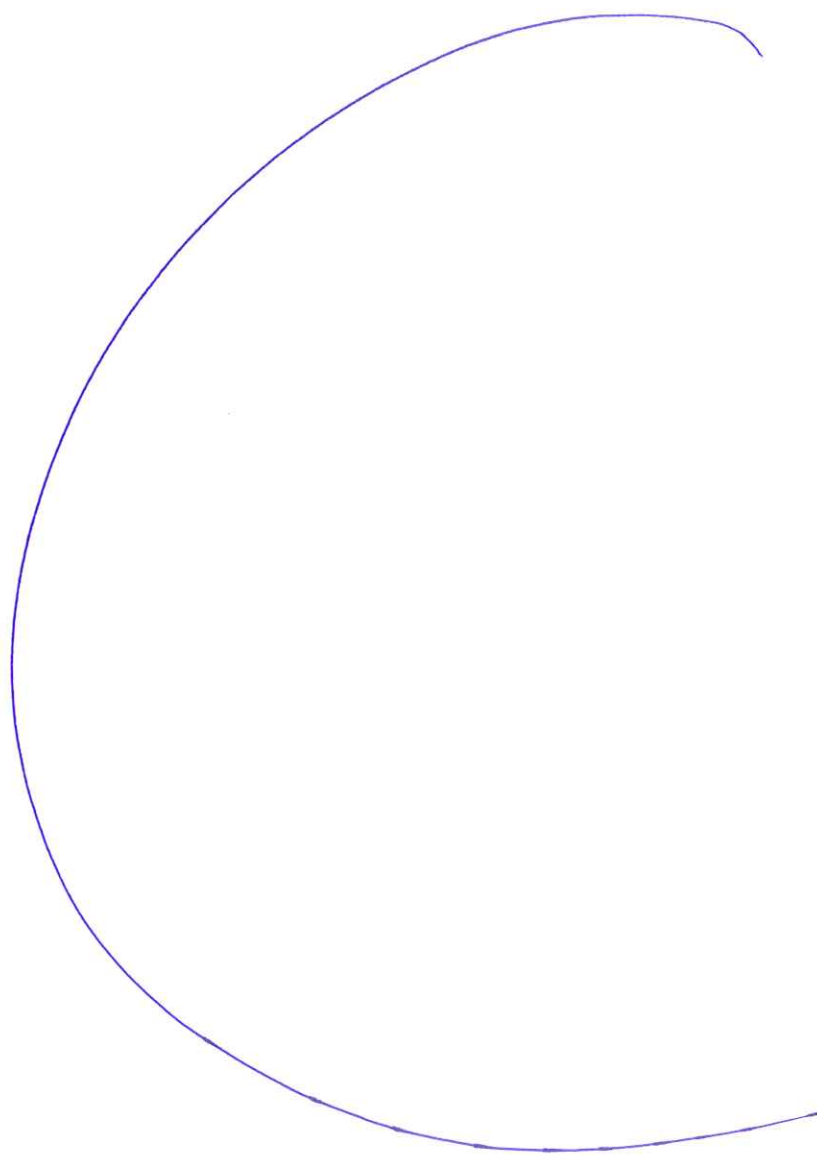
\_\_\_\_\_  
City of Long Beach

\_\_\_\_\_  
Date

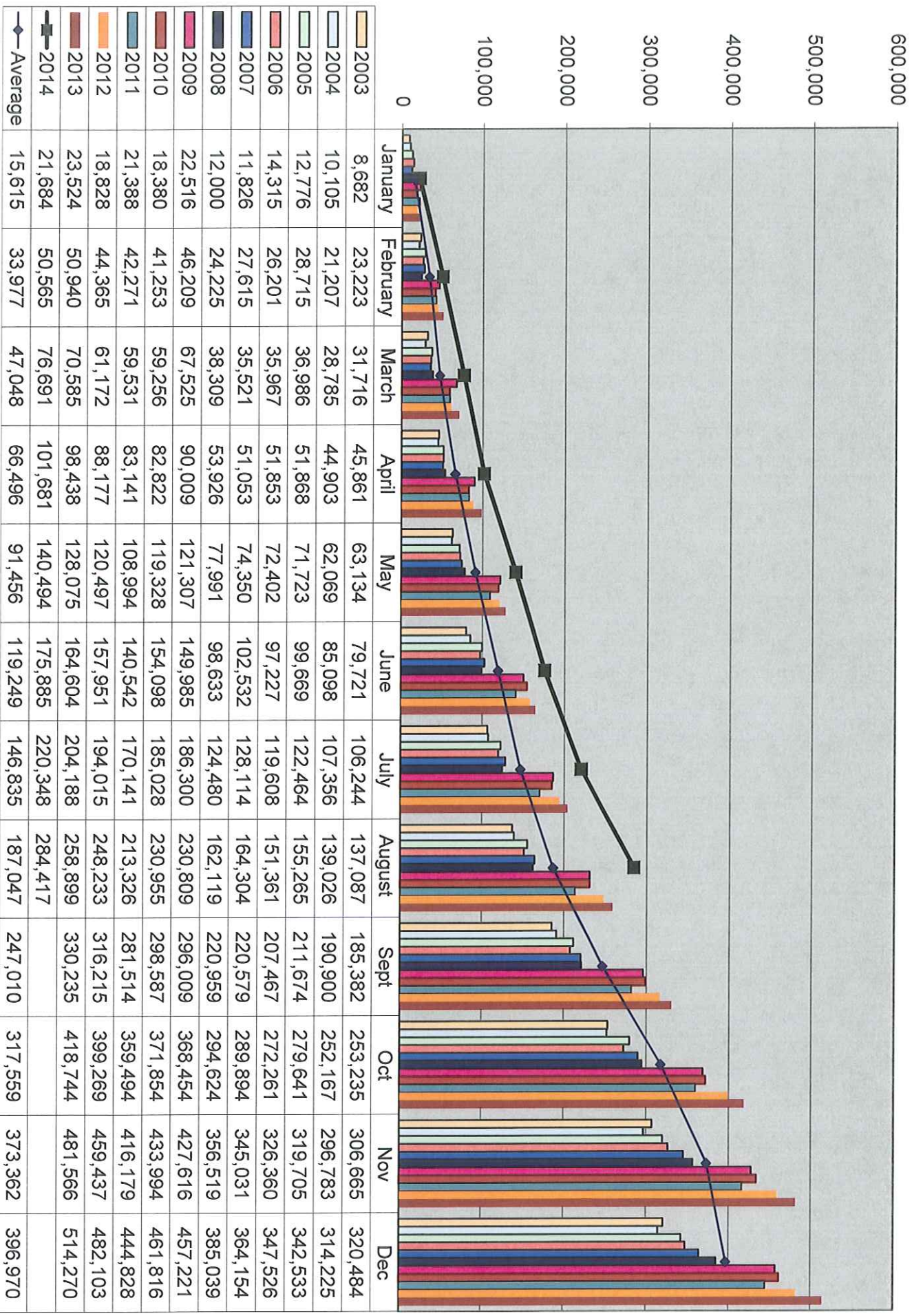
Approved as to form:

\_\_\_\_\_  
On File  
Kelly Owings  
Assistant Attorney General

\_\_\_\_\_  
July 22, 2014  
Date

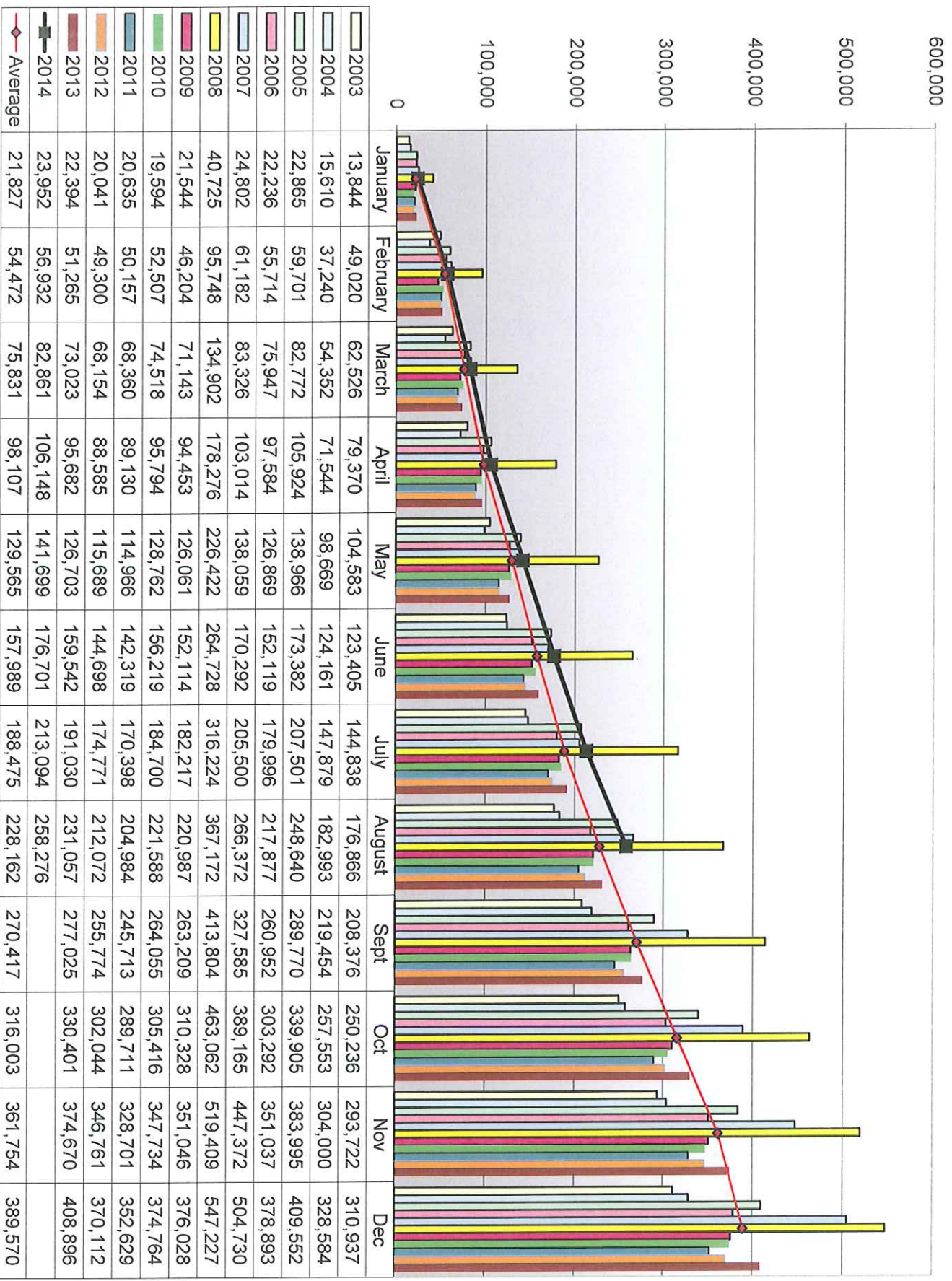


# Lodging Tax Collections





## Sales Tax Collections



## David Glasson

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**From:** Edward Hodges [eph@curran-mcleod.com]  
**Sent:** Monday, August 25, 2014 10:18 AM  
**To:** 'Gayle Borchard'  
**Cc:** 'David Glasson'; Gene Miles  
**Subject:** RE: City of Long Beach Seaview Water System CDBG Application Update

All:

Just spoke with Sheila Lee Johnston at Washington Stated CDBG. Review of the application is a two step process. The first step is call "Threshold" review where they asses if the application is complete and does the income survey data pass the State's criteria for the 51 Percent Low/Moderate Income. The Long Beach application has passed threshold review. It is now in the second phase of review where it is scored against all the other applications that pass review. We will keep our fingers crossed and also remember that the success rate for funding for these projects is approximately 33 percent. Should have some information back in approximately one to two months.

Thanks and let me know if you have questions about this matter.

Ed

\*\*\*\*\*

Edward P. Hodges, P.E.  
CURRAN-McLEOD, INC.  
6655 S.W. Hampton St., Ste. 210  
Portland, OR 97223  
T: (503) 684-3478  
C: (503) 869-7849  
F: (503) 624-8247  
E: [eph@curran-mcleod.com](mailto:eph@curran-mcleod.com)

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**From:** Gayle Borchard [<mailto:planner@longbeachwa.gov>]  
**Sent:** Friday, June 20, 2014 9:55 AM  
**To:** 'Edward Hodges'  
**Cc:** David Glasson  
**Subject:** RE: Long Beach CDBG Stuff

Dear M\$E, Thanks! GB

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**From:** Edward Hodges [<mailto:eph@curran-mcleod.com>]  
**Sent:** Thursday, June 19, 2014 3:54 PM  
**To:** 'Gayle Borchard'; 'David Glasson'  
**Subject:** RE: Long Beach CDBG Stuff

Good Job Guys! The hard copies are mailed out and here is the PDF that was forwarded to Commerce earlier this afternoon.

Have a great weekend.



MDE

\*\*\*\*\*

Edward P. Hodges, P.E.  
CURRAN-McLEOD, INC.  
6655 S.W. Hampton St., Ste. 210  
Portland, OR 97223  
T: (503) 684-3478  
C: (503) 869-7849  
F: (503) 624-8247  
E: [eph@curran-mcleod.com](mailto:eph@curran-mcleod.com)

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**From:** Gayle Borchard [<mailto:planner@longbeachwa.gov>]  
**Sent:** Thursday, June 19, 2014 3:19 PM  
**To:** 'Edward Hodges'; 'David Glasson'  
**Subject:** RE: Long Beach CDBG Stuff

Done & done!

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**From:** Edward Hodges [<mailto:eph@curran-mcleod.com>]  
**Sent:** Thursday, June 19, 2014 1:19 PM  
**To:** 'David Glasson'  
**Cc:** Gayle Borchard  
**Subject:** RE: Long Beach CDBG Stuff  
**Importance:** High

Guys, Thanks for all your help with this matter! Don't forget to mail out the original project summary form to CDBG!  
Gail you havetghe address and contact for that.

Thanks!

Edward

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**From:** David Glasson [<mailto:finance@longbeachwa.gov>]  
**Sent:** Thursday, June 19, 2014 12:00 PM  
**To:** 'Edward Hodges'  
**Subject:** Long Beach CDBG Stuff

<<...>>

## David Glasson

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**From:** City Clerk [clerk@ilwaco-wa.gov]  
**Sent:** Monday, August 25, 2014 10:13 AM  
**To:** 'David Glasson'  
**Subject:** Elizabeth St Ribbon Cutting Ceremony

David,

I just wanted to let the City of Long Beach know that we have scheduled the Elizabeth St ribbon cutting ceremony for September 23<sup>rd</sup> at 10:00. Please let me know if you or anyone from the City of Long Beach plans to attend.

Thanks,

Ariel Smith  
Deputy City Clerk  
City of Ilwaco  
360-642-3145  
[clerk@ilwaco-wa.gov](mailto:clerk@ilwaco-wa.gov)  
[www.ilwaco-wa.gov](http://www.ilwaco-wa.gov)



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